



Hooghly-Chinsurah Municipality

Mahendra Mitra Road, Pipulpati, PO & Dist. - Hooghly

Tel: 2680-2899/2319; Fax.: 2680-6091

e-mail: hoogch@yahoo.com; Website: www.hcm.net.in

Memo No.: 5497

Date: 23/11/22

Notice Inviting Quotation for the supply of, Desktop Computer, Anti Virus and UPS for PWD section.

Sealed quotation are hereby invited from eligible experienced, bonafide, resourceful and authorized dealer/distributor, manufacturer and computer agencies for supply and installation of above items on or before 16/12/2022 up to 2.30 pm.

The agency should submit Technical and Financial bid separately along with other credentials and documents (like income tax clearance, professional tax, PAN card, Trade license, GSTIN, etc in a single envelope. The sealed envelope should be super scribed "Quotation for the supply of Desktop Computer, Anti Virus and UPS" vide notice no. _____ and addressed to the Chairman, Hooghly Chinsurah Municipality.

The quotation will be opened on the same day i.e. on 16/12/2022 at 3.00 pm. Bidders may remain present at the time of opening the quotation. Wherever options are given in the specification separate rates should be given for the options.

Items required:

Desktop Computer ---- 1 no. (for PWD section)

Intel Core i3-10th Generation , 8GB RAM, 512 GB SSD , Windows 10 Home + Office || 19.5 " Monitor || Graphics Coprocessor- Intel UHD, bluetooth, WiFi, keyboard + Mouse (Dell)

UPS (line interactive) – 600/650/700 VA – 1nos.

Anti Virus (quick heal total security) -1 users 3 years

**** The above required quantities may increase / decrease but the prices quoted should remain the same during further purchase.

Terms and Conditions

The rate shall be inclusive of all taxes & duties, delivery and installation charges, training, support and others. The items should be delivered and installation work should start within 3 (three) days from the date of placing the order and total installation work should be complete within the same day. All training materials and manuals must be supplied.

The undersigned reserves the right to accept or reject any or all of the quotations without assigning any reasons thereof. Acceptance and issue of work order for all the items of the quotation is also not guaranteed. The undersigned also reserves the right to select a desired brand (or make) fulfilling the specification as given in the notice. The financial offer /bid made will be compared upon the same brand/make after technical qualification and selection. The undersigned has the sole discretion regarding issue of work order item wise to the suitable individual bidder. No condition will be allowed from the bidders. All necessary softwares and user manuals should be supplied. Rates quoted shall remain firm till the completion of work.

Chairman
Hooghly - Chinsurah Municipality

Memo No:

Date:

Copy forwarded to for information and necessary action to:

- 1) The Executive Officer, HCM.
- 2) The Finance Officer, HCM.
- 3) Head Clerk, HCM.
- 4) Accountant, HCM
- 5) The Store Keeper, HCM
- 6) Website of HCM
- 7) Office Notice Board

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Chairman
Hooghly - Chinsurah Municipality
Amit Ray
Chairman
Hooghly-Chinsurah Municipality