



# Hooghly-Chinsurah Municipality

Mahendra Mitra Road, Pipulpati, PO & Dist. - Hooghly, West Bengal.

Tel.: (033) 2680-2899/2319, TeleFax. (033) 2680-6091

Website:-www.hcm.net.in & E-mail id:-hooghch@yahoo.com

## -: Office Order:-

For smooth collection of revenue attached with property tax for the financial year 2021-2022 a Special camp is scheduled to be held in the Property Tax Department under this office on the following dates from 10.30 A.M to 04.00 P.M.

Sl.No	Date of Special Camp	Time of Special Camp	Venue of camp
01	13.03.2022	10.30 A.M to 04.00 P.M	Property Tax Department, Hooghly Chinsurah Municipality, Mahendra Mitra Road, Pipulpati, Hooghly
02	20.03.2022	10.30 AM to 04.00 P.M	Property Tax Department, Hooghly Chinsurah Municipality, Mahendra Mitra Road, Pipulpati, Hooghly
03	27.03.2022	10.30 A.M to 04.00 P.M	Property Tax Department, Hooghly Chinsurah Municipality, Mahendra Mitra Road, Pipulpati, Hooghly

All the staffs of Property Tax Department, Cash Section, and Accounts Department attached with revenue collection, ledger posting, checking of challan and collection of cheque and cash are directed to attend the office on the above stated dates as per scheduled time and venue positively.

*M.A. 12.03.22*  
Executive Officer,  
Hooghly Chinsurah Municipality

Memo No \_\_\_\_\_ /T-MS

Date \_\_\_\_\_

Copy forwarded to:-

- 1) The Finance Officer, HCM for information
- 2) The Accountant, HCM
- 3) The Cashier, HCM
- 4) The Tax Collector (In-charge), Property Tax Department, HCM
- 5) Sri Goutam Modak, Guard, Daily Rated, HCM for information and attend the office duties on 13.03.2022, 20.03.2022 and 27.03.2022 positively. Sl.No-02 to 04 for information and directed to inform all the staffs attached with collection of revenue of his/her department to attend the special camp on 13.03.2022, 20.03.2022 & 27.03.2022 from 10.30 A.M to 04.00 P.M positively.

Executive Officer,  
Hooghly Chinsurah Municipality