



Hooghly-Chinsurah Municipality

Mahendra Mitra Road, Pipulpati, PO & Dist. - Hooghly

Tel: 2680-2899/2319; Fax.: 2680-6091

e-mail: hoogch@yahoo.com; Website: www.hcm.net.in

Memo No.: 49/gen-IT

Date: 05/01/2022

Notice Inviting Quotation for the supply of Desktop Computer, Printer, etc for Property Tax section.

Sealed quotation are hereby invited from eligible experienced, bonafide, resourceful and authorized dealer/distributor, manufacturer and computer agencies for supply and installation of above items **on or before 25/01/2022 up to 2.30 pm.**

The agency should submit Technical and Financial bid separately along with other credentials and documents (like income tax clearance, professional tax, PAN card, Trade license, GSTIN, etc in a single envelope. The sealed envelope should be super scribed "**Quotation for the supply of Desktop Computer, Printer, etc**" vide notice no. _____ and addressed to the Chairperson, Hooghly Chinsurah Municipality. EMD @ 2% of the total quoted value should be attached alongwith the quotation.

The quotation will be opened on the same day i.e. on **25/01/2022 at 3.00 pm.** Bidders may remain present at the time of opening the quotation. Wherever options are given in the specification separate rates should be given for the options.

Items required:

1. Desktop Computer – 7 nos.

Dell Commercial series , Intel core Dual core processor, 10th Generation, 4 GB RAM DDR4 , 1 TB SATA Hard Disk, 20 " LED monitor, WiFi, LAN, Bluetooth, Keyboard, optical Mouse, Windows 10 upgradable to Windows 11, Warranty – 3 years onsite (3-3-3)

2. UPS (line interactive) – 600/650/700 VA – 7nos.
3. Anti –Virus 3 years license (7 users) --- 1 nos.
4. Printer – A4, Mono, Network (Ethernet), Wi fi – 2nos.

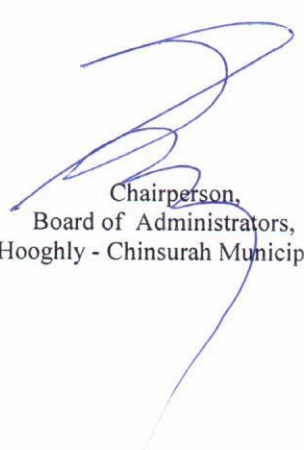
**** The above required quantities may increase / decrease but the prices quoted should remain the same during further purchase.

Terms and Conditions

The rate shall be inclusive of all taxes & duties, delivery and installation charges, training, support and others. **The items should be delivered and installation work should start within 3 (three) days from the date of placing the order and total installation work should be complete within the same day.** All training materials and manuals must be supplied.

The undersigned reserves the right to accept or reject any or all of the quotations without assigning any reasons thereof. Acceptance and issue of work order for all the items of the quotation is also not guaranteed. The undersigned has the sole discretion regarding issue of work order item wise to the suitable individual bidder. No condition will be allowed from the bidders. All necessary softwares and user manuals should be supplied.

Rates quoted shall remain firm till the completion of work.



Chairperson,
Board of Administrators,
Hooghly - Chinsurah Municipality

Memo No: 49/7/9en-IT

Date: 05/01/2022

Copy forwarded to for information and necessary action to:

- 1) The Executive Officer, HCM.
- 2) The Finance Officer, HCM.
- 3) Head Clerk, HCM.
- 4) Accountant, HCM
- 5) The Store Keeper
- 6) Website of HCM
- 7) Office Notice Board

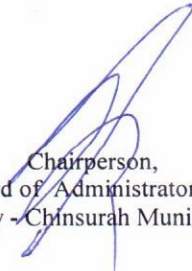

Chairperson,
Board of Administrators,
Hooghly - Chinsurah Municipality

Memo No: 49/7/8/9en-IT

Date: 05/01/2022

Copy forwarded to with a request to display on the office notice board for wide publicity:

- 1) The District Magistrate, Hooghly
- 2) The Sub Divisional Officer, Sadar, Hooghly
- 3) The Sabhadipati, Hooghly Zilla Parishad
- 4) The D.I.C.O., Hooghly, (Rabindra Bhawan), Chinsurah, Hooghly
- 5) The D.I. Primary, Hooghly
- 6) The D.I. Secondary, Hooghly.
- 7) The Deputy Director of Local Bodies, Hooghly
- 8) D.P.S.C, Hooghly


Chairperson,
Board of Administrators,
Hooghly - Chinsurah Municipality